

SPECIAL DEVELOPMENT ZONE APPLICATION CHECKLIST

BLUFFDALE
EST. 1848

2222 West 14400 South, Bluffdale, UT 84065
801.254.2200 – www.bluffdale.com

Please review Title 11, Chapter 11H: “SD Special Development Zone” of the Bluffdale City Code available at www.bluffdale.com before completing this application. Below is a list of information that is required to be submitted with the application. If any of the required information is not submitted, the application will be considered incomplete and cannot be accepted.

Fees: Application Fee - \$2,250 plus \$20/base acre

*NOTE: Applications reviewed by the Engineering Department are subject to an additional plan review fee pursuant to the adopted Consolidated Fee Schedule.

Noticing Fee - \$250 (\$125 per Hearing – Two (2) Hearings Required)

Staff will review the application and check for completeness before accepting any application. As part of the application, please provide the following:

- Completed Application Form
- Legal Description of Property
- Comprehensive Project Plan
 - Existing conditions map (topographical map, aerial, satellite photos or equivalent) identifying all lands protected under state and federal statutes from development and any additional features or elements protected under city ordinance
 - Conceptual site plan showing streets, lots and building placement where applicable
 - Street cross sections
 - Proposed pedestrian, bicycle and active transportation network
 - Conceptual parks, trails and open space plan
 - Parking and snow removal plan
 - Street tree plan
 - Proposed architectural requirements and design theme
 - Proposed permitted, conditional and accessory land uses
 - Proposed lot regulations (i.e. lot areas, widths and depths, setbacks, building separations, building heights, lot coverage, etc.)

Other information may be submitted or required in accordance with Chapter 11-11H of the Bluffdale City Code.

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PLEASE NOTE: This application has an accompanying checklist which specifies the information required in order for your application to be processed. Before submitting the application, please review the checklist and have all the required information. **Incomplete applications will not be accepted.**

The following must be submitted with this application:

- All information indicated in the attached checklist and as required in Chapter 11-11H: "SD Special Development Zone" of the Bluffdale City Code.
- Application Fee: **\$2,250 plus \$20/base acre**
- Noticing Fee: **\$250 (\$125 per Hearing – Two (2) Hearings Required)**
First-class postage for all properties within 1000 ft. of the subject property (if map amendment)
Labels provided by Salt Lake County Recorder's Office

Date of Application:		Zone:		Parcel #(s):	
Project Name:					<input type="checkbox"/> Residential <input type="checkbox"/> Non-residential
Project Location/Address:					Acreage:
Project Description (use additional pages if needed):					
Applicant(s):			Contact Person:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone Number:			Phone Number:		
Email:			Email:		
Property Owner(s):					
Address:			City:	State:	Zip:
Phone Number:			Email:		
FOR OFFICE USE ONLY					
Application fee: \$2,250 plus \$20/base acre			Received date:	Received by:	
Noticing: \$250 Two (2) Hearings # of notices _____ Postage _____ Envelopes _____			Amount received:	Receipt #:	
TOTAL: _____			File #:		
			Assigned to:		

**AFFIDAVIT
PROPERTY OWNER**

STATE OF UTAH)
) ss
COUNTY OF SALT LAKE)

I (we), _____, being duly sworn, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statement therein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I also acknowledge I have received written instructions regarding the process for which I am applying.

_____ (Property Owner)

_____ (Property Owner)

Subscribed and sworn to me this _____ day of _____, 20_____.

(Notary)
Residing in Salt Lake County, Utah

AGENT AUTHORIZATION

I (we), _____, the owner(s) of the real property described in the attached application, do authorized as my (our) agent(s) _____ to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the City considering this application, and to act in all respects as our agent in matters pertaining to the attached application.

_____ (Property Owner)

_____ (Property Owner)

Dated this _____ day of _____, 20_____, personally appeared before me

_____, the signer(s) of the above agent authorization who duly acknowledge to me that they executed the same.

(Notary)
Residing in Salt Lake County, Utah