



**BLUFFDALE CITY COUNCIL
LOCAL BUILDING AUTHORITY OF THE CITY OF BLUFFDALE BOARD
REDEVELOPMENT AGENCY BOARD
COMBINED MEETING AGENDA
Wednesday, June 10, 2020
AMENDED**

Notice is hereby given that the Bluffdale City Council, LBA and RDA will hold a combined meeting Wednesday, June 10, 2020, at the Bluffdale City Hall, 2222 West 14400 South, Bluffdale, Utah, scheduled to begin promptly at **6:00 p.m.** or as soon thereafter as possible. This meeting will also be broadcast live to the public at: www.bluffdale.com. Notice is further given that access to this meeting by the Mayor and or City Council may be by electronic means via telephonic conference call.

WORK SESSION 6:00 P.M. – (The work session is for identifying future items and other council discussion. In accordance with Utah Code § 52-4-201(2)(a), while the meeting may be open to the public, there will not be any opportunity for public input during the work session).

1. Roll Call
2. Presentations –
 - a. Discussion relating to a proposed Text Amendment to Title 11-2-2 definition of “Funeral Home” to include a crematorium, staff presenter, Grant Crowell.
 - b. Training relating to “Robert’s Rules of Order,” staff presenter, Todd Sheeran.
 - c. Discussion relating to Traffic Calming measures, staff presenter, Michael Fazio.
3. Council Discussion

REGULAR BUSINESS MEETING 7:00 P.M.

1. Roll Call, Invocation, Pledge of Allegiance*
2. **PUBLIC FORUM** – (4-minute maximum per person to bring items not already on the agenda before the Council. Participants are encouraged to submit a written statement (1 copy) for items that are complex or that may require more than 4 minutes to present). Additionally, comments for this item and all Public Hearing items may be submitted via email to: councilmeetingcomment@bluffdale.com
3. **CONSENT AGENDA** –
 - 3.1 Approval of the May 13, 2020, Special City Council & Planning Commission Combined Meeting Minutes (Economic Development).
 - 3.2 Approval of the May 13, 2020, City Council Meeting Minutes.
 - 3.3 Approval of the May 19, 2020, Special City Council Meeting Minutes.
 - 3.4 Approval of Resolution No. 2020-38, authorizing execution of an Amendment to the Interlocal Cooperation Agreement between the City of Bluffdale and Salt Lake County for the Disbursement of Transportation Funding.

~~***3.5 Approval of Ordinance No. 2020-14, adopting the Flood Damage Prevention Ordinance including automatically adopting effective FEMA Flood Insurance Studies (FIS) and Flood Insurance Rate Maps.~~

*** 3.5 Approval of Resolution No. 2020-43, a resolution of the Bluffdale City Council of the City of Bluffdale, Utah, updating the 100-year and 500-year Flood Maps.

4. Consideration and vote on Resolution No. 2020-42, authorizing the appointment of Warren James as Fire Chief of the City of Bluffdale, staff presenter, Mark Reid.
5. **PUBLIC HEARING** – Consideration and vote on Resolution No. 2020-39, adopting the proposed tax rate for Salt Lake County for the purpose of levying taxes within the City of Bluffdale for the Fiscal Year 2020-2021, staff presenters, Bruce Kartchner and Stephanie Thayer.
6. **PUBLIC HEARING** – Consideration and vote on Resolution No. 2020-40, adopting the proposed tax rate for Utah County for the purpose of levying taxes within the City of Bluffdale for the Fiscal Year 2020-2021, staff presenters, Bruce Kartchner and Stephanie Thayer.
7. **PUBLIC HEARING** – Consideration and vote on Resolution No. 2020-41, adopting a Tentative Operating or Final Budget for the 2020-2021 Fiscal Year Budget, staff presenters, Bruce Kartchner and Stephanie Thayer. **(LBA & RDA Public Hearings held in conjunction)**

LOCAL BUILDING AUTHORITY OF THE CITY OF BLUFFDALE BOARD MEETING

1. Roll Call
2. **PUBLIC HEARING** – Consideration and vote on Resolution No. 2020-03, adopting a Tentative Operating or Final Budget for the 2020-2021 Fiscal Year Budget, staff presenters, Bruce Kartchner and Stephanie Thayer. **(LBA Public Hearing held in conjunction with the City Budget Hearing)**
3. Adjournment

BLUFFDALE CITY REDEVELOPMENT AGENCY BOARD MEETING

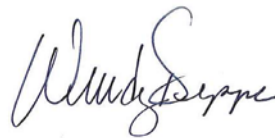
1. Roll Call
2. **PUBLIC HEARING** – Consideration and vote on Resolution No. 2020-05, adopting a Tentative Operating or Final Budget for the 2020-2021 Fiscal Year Budget, staff presenters, Bruce Kartchner and Stephanie Thayer. **(RDA Public Hearing held in conjunction with the Budget presentation & discussion)**
3. Adjournment

CONTINUATION OF BUSINESS MEETING

8. Mayor's Report
9. City Manager Report and Discussion
10. Closed meeting pursuant to Utah Code § 52-4-205(1) to discuss the character, professional competence, or health of an individual, collective bargaining, pending or imminent litigation, strategies to discuss real property acquisition, including any form of a water right or water shares, security issues, or any alleged criminal misconduct (if needed).
11. Adjournment

*****AMENDED: June 8, 2020**

I HEREBY CERTIFY THAT THE FOREGOING NOTICE AND AGENDA WAS FAXED TO THE SOUTH VALLEY JOURNAL, THE SALT LAKE TRIBUNE, AND THE DESERET NEWS; POSTED AT THE BLUFFDALE CITY HALL, EMAILED OR DELIVERED TO EACH MEMBER OF THE BLUFFDALE CITY COUNCIL; ON THE CITY'S WEBSITE AT WWW.BLUFFDALE.COM AND ON THE PUBLIC MEETING NOTICE WEBSITE, WWW.PMN.UTAH.GOV



Wendy L. Deppe, CMC
City Recorder

In compliance with the American with Disabilities Act, individuals needing assistance or other services or accommodation for this meeting should contact Bluffdale City Hall at least 24 hours in advance of this meeting at 801-254-2200. TTY 7-1-1. *Contact the City Recorder if you desire to give the Invocation or lead the Pledge of Allegiance.

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Present: Mayor Derk Timothy
Wendy Aston
Traci Crockett
Jeff Gaston
Mark Hales
Dave Kallas

Staff: Mark Reid, City Manager
Todd Sheeran, City Attorney
Bruce Kartchner, Administrative Services Director
Natalie Hall, Emergency Preparedness Manager
Stephanie Thayer, Chief Accountant/Human Resources
Grant Crowell, City Planner/Economic Development Director
Michael Fazio, City Engineer
Ellen Oakman, Associate City Planner
Jennifer Robison, Senior City Planner
Gina Miller, Deputy City Recorder
Warren James, Fire Chief

Mayor Timothy called the meeting to order at 6:01 p.m. The meeting was held at Bluffdale City Hall. Staff was recognized for providing shields in observation of COVID-19 safety precautions.

WORK SESSION

1. Roll Call.

All Members of the City Council were present.

2. Presentations.

2.1 Discussion Relating to a Proposed Text Amendment to Title 11-2-2 Definition of “Funeral Home” to include a Crematorium, Staff Presenter, Grant Crowell.

City Planner/Economic Development Director, Grant Crowell, presented the staff report and stated that the above item was denied at the last City Council Meeting. It was brought before the Council to be reconsidered at the request of Wendy Aston. The amendment for the above item includes changing the phrase, “but not for” to the word “and”.

Mark Hales supported the item in the last meeting and would continue to do so. Dave Kallas approved of the above item being added to the agenda again. Mayor Timothy reported that one of the concerns was with the verbiage specifying that it could be a crematorium without being a funeral home. Traci Crockett agreed that this was of concern. Jeff Gaston did not want the

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proposed use to be an industrialized crematory but supported a funeral home that allows cremations.

In response to a question raised, Mr. Crowell stated that there is a significant amount of development in the area, but he was not aware of any contingencies for the funeral home. Mr. Crowell explained that because the site plan has already been approved and the zoning currently exists, no traffic study will be conducted.

2.2 Training Relating to “Robert’s Rules of Order”, Staff Presenter, Todd Sheeran.

City Attorney, Todd Sheeran, presented the staff report and reviewed the history and purpose of “Robert’s Rules of Order” (“RRO”). He explained that RRO is the most accepted method of conducting a meeting. The Planning Commission adopted this method, but the City Council has not. There is a procedural section in City Code regarding how meetings are to be conducted; however, it is not very detailed. Mr. Sheeran provided an RRO cheat sheet for each Council Member for review. Examples of how to use RRO were given.

Mr. Sheeran reported that after investigating City Code and RRO, he created a rough draft applying RRO to the Code and provided examples of its application. Sections crossed out in the draft are duplicative of Utah Code or RRO. Mr. Sheeran read portions of the draft and gave examples of how RRO is applied.

Mark Hales asked if a link to RRO will be provided for residents. Mr. Sheeran responded that a version of the book is produced each year and can be purchased as a .pdf. Books can be ordered for the Council and anyone can access RRO online. Mr. Sheeran requested the Council’s feedback on adopting RRO and suggested it be brought back to the Council as a text amendment. The RRO cheat sheet was reviewed and discussed by the Council.

City Manager, Mark Reid, reviewed City Code relating to adding items to the agenda and requested that the Code require three City Council Members to add an agenda item. Mr. Sheeran compared RRO and City Code and reported that the City Manager controls the agenda and adds items to it.

Wendy Aston did not want to require more than two Council Members to add an item to the agenda. Mr. Sheeran responded that RRO requires two Council Members to place an item on the agenda and three to remove it. Dave Kallas commented that the suggestion is a formal process but currently the process is very informal. Mr. Sheeran explained that if an item is presented to the City Manager before the agenda is published, the informality is not an issue. After the agenda has been published the formality will be required. If formal noticing is required, it will not be added to the agenda until the noticing is complete. If, however, it is an item that does not require to be noticed, it can be an informal process before the meeting. If an item on the agenda is to be removed during the meeting, the process in RRO can be used.

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Finance Director, Bruce Kartchner, reported that when the Council is working together, the informal process is effective; however, if there is a contentious issue, RRO can be used to assist in addressing the issue. He suggested clarifying the process to prevent issues in the future. Wendy Aston agreed and stressed the importance of having an agenda that the Council has control over. The other Council Members and Mayor Timothy agreed.

Mr. Sheeran offered to draft a formal text amendment for the implementation of RRO. Dave Kallas suggested that Mr. Sheeran present the amendment at the meeting after next to allow time for the Council to review the draft. Mr. Sheeran would implement similar rules for both the Planning Commission and City Council.

Mr. Reid did not have a preference concerning how Council Members add or remove agenda items but needed to know the Council's preference. It was determined that two Council Members can add an agenda item and three are required to remove it. Mr. Sheeran agreed to incorporate this decision into his draft. The power and authority of the Council was discussed with Mr. Sheeran being asked to research the matter and present his findings to the Council.

2.3 Discussion Relating to Traffic Calming Measures, Staff Presenter, Michael Fazio.

City Engineer, Michael Fazio, reported that the Engineering Department received a request for signs to reduce speeds on specific streets in the City. These signs can be effective but are expensive. He did not know if the funds were available in the budget. Mr. Kartchner reported that the budget currently includes funds to purchase the signs; however, the Council has the option to reduce the amount if they desire.

Mr. Fazio identified the desired sign locations on a map displayed and reported that the signs can reduce speeds by two to six miles per hour. Currently, the City has no criteria for radar sign usage. Mr. Fazio recommended that radar signs to be placed after a study is completed in each area. Dave Kallas suggested that the Council consider developing a standard to measure resident's requests relating to roadways.

Mayor Timothy reported that the Council purchased mobile units that assist police with data collection; however, they do not appear to be effective. There have been a significant number of streets that have requested the signs, but they have been rejected because of cost and lack of effectiveness. If a standard was created, many streets would meet the criteria to receive a sign, however, maintenance needs to be considered. The above item involves the request for approval of four signs with the understanding that additional signs will need to be purchased if a standard is created.

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Jeff Gaston reported that a German Shepherd was recently struck by a vehicle on Freedom Point Way. He stated that it is only a matter of time before a child is hit on this road and action needs to be taken. A speed reducing sign with police lights that flash that will be permanent and the sign can be placed on an old car with a mannequin or police officer inside.

Mayor Timothy explained that if the Council approves the above-mentioned sign, one will also need to be placed on 15000 South. Jeff Gaston stated that the car can be moved from Freedom Point Way to 15000 South. Mr. Fazio identified obstacles on Freedom Point Way as another option. It was reported that the speed wagon was moved to Freedom Point Way and data will begin to be collected.

3. Council Discussion.

Traci Crockett recommended showing support for the Police Department during this difficult time. The most effective way to do this is to have the community and elected officials support them. Jeff Gaston suggested that the Mayor and City Council post a public statement in support of our police officers on social media and in the newspaper.

4. Adjournment.

The Work Session adjourned at 7:00 p.m.

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Wendy Aston
Traci Crockett
Jeff Gaston
Mark Hales
Dave Kallas

Staff: Mark Reid, City Manager
Todd Sheeran, City Attorney
Bruce Kartchner, Administrative Services Director
Natalie Hall, Emergency Preparedness Manager
Stephanie Thayer, Chief Accountant/Human Resources
Grant Crowell, City Planner/Economic Development Director
Michael Fazio, City Engineer
Ellen Oakman, Associate City Planner
Jennifer Robison, Senior City Planner
Gina Miller, Deputy City Recorder
Warren James, Fire Chief

BLUFFDALE CITY COUNCIL REGULAR BUSINESS MEETING

1. Roll Call.

All members of the City Council were present.

City Manager, Mark Reid, offered the invocation and led the Pledge.

2. Public Forum.

There were no public comments.

3. Consent Agenda

3.1 Approval of the May 13, 2020, Special City Council and Planning Commission Combined Meeting Minutes (Economic Development).

3.2 Approval of the May 13, 2020, City Council Meeting Minutes.

3.3 Approval of the May 19, 2020, Special City Council Meeting Minutes.

3.4 Approval of Resolution Number 2020-38, Authorizing Execution of an Amendment to the Interlocal Cooperation Agreement between the City of

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Bluffdale and Salt Lake County for the Disbursement of Transportation Funding.

3.5 Approval of Resolution Number 2020-43, a Resolution of the Bluffdale City Council of the City of Bluffdale, Utah, Updating the 100-Year and 500-Year Flood Maps.

Wendy Aston moved to approve the consent agenda. Jeff Gaston seconded the motion. Vote on motion: Traci Crockett-Aye; Wendy Aston-Aye; Dave Kallas-Aye; Jeff Gaston-Aye; Mark Hales-Aye. The motion passed unanimously.

4. Consideration and Vote on Resolution Number 2020-42, Authorizing the Appointment of Warren James as Fire Chief of the City of Bluffdale, Staff Presenter, Mark Reid.

Mr. Reid recommended Warren James be appointed to serve as the Fire Chief for the City of Bluffdale and gave a history of Chief James' service in the community.

Jeff Gaston moved to appoint Warren James as Fire Chief for the City of Bluffdale. Dave Kallas seconded the motion. Vote on motion: Traci Crockett-Aye; Wendy Aston-Aye; Dave Kallas-Aye; Jeff Gaston-Aye; Mark Hales-Aye. The motion passed unanimously.

Mr. Reid reported that there will be a swearing-in at the next City Council Meeting for Chief James and New City Attorney, Todd Sheeran.

5. PUBLIC HEARING – Consideration and Vote on Resolution Number 2020-39, Adopting the Proposed Tax Rate for Salt Lake County for the Purpose of Levying Taxes within the City of Bluffdale for the Fiscal Year 2020-2021, Staff Presenters, Bruce Kartchner and Stephanie Thayer.

Mayor Timothy reported that agenda item numbers five and six will be considered together with the resolutions voted on separately.

Finance Director, Bruce Kartchner, reported that the Certified Tax Rate numbers were received earlier in the day. The Certified Tax Rate for Utah and Salt Lake County is .001695 and is applied to all Bluffdale residents as an equalization rate. He explained that each year the Certified Tax Rate increases and decreases. Even though the tax rate is higher this year does not mean there has been a tax increase. There is a tax increase if the City sets its tax rate higher than the County's. Based on growth, a tax rate typically decreases; however, many cities maintain the Certified Tax Rate at the same level as the previous year. What is proposed is a tax increase, which requires the City to go through the Truth in Taxation process.

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Mr. Kartchner explained that the purpose for this is the State of

Mayor Timothy reported that Truth in Taxation Hearing will not occur for the budget amount being considered. The Council is not considering a tax increase and after discussion the Council made a determination to move forward with the agenda item.

Mayor Timothy opened the public hearing for agenda items 5 and 6. There were no public comments. The public hearing was closed.

Traci Crockett moved to approve Resolution Number 2020-39, Adopting the Proposed Tax Rate for Salt Lake County for the Purpose of Levying Taxes within the City of Bluffdale for the Fiscal Year 2020-2021. Mark Hales seconded the motion. Vote on motion: Traci Crockett-Aye; Wendy Aston-Aye; Dave Kallas-Aye; Jeff Gaston-Aye; Mark Hales-Aye. The motion passed unanimously.

6. PUBLIC HEARING – Consideration and Vote on Resolution No. 2020-40, Adopting the Proposed Tax Rate for Utah County for the Purpose of Levying Taxes within the City of Bluffdale for the Fiscal Year 2020-2021, Staff Presenters, Bruce Kartchner and Stephanie Thayer.

Mark Hales moved to approve Resolution No. 2020-40, Adopting the Proposed Tax Rate for Utah County for the Purpose of Levying Taxes within the City of Bluffdale for the Fiscal Year 2020-2021. Wendy Aston seconded the motion. Vote on motion: Council Member Crockett-Aye; Council Member Aston-Aye; Council Member Kallas-Aye; Council Member Gaston-Aye; Council Member Hales-Aye. The motion passed with the unanimous consent of the Commission.

7. PUBLIC HEARING – Consideration and Vote on Resolution Number 2020-41, Adopting a Tentative Operating or Final Budget for the 2020-2021 Fiscal Year Budget, Staff Presenters, Bruce Kartchner and Stephanie Thayer. (LBA and RDA Public Hearings Held in Conjunction).

At 7:24 p.m., Jeff Gaston moved to take a five-minute recess. Mark Hales seconded the motion. The motion passed with the unanimous consent of the Commission.

The Commission continued with the business portion of the meeting at 7:30 pm.

Mr. Kartchner reviewed the history and process to create the Final Budget. Various funds from the budget were highlighted with the expectations and descriptions reviewed. Staff spoke to each department head to determine their needs, which was driven by specific direction of the Council.

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Mr. Kartchner reported that service level issues need to be addressed at certain times and staff appreciated the direction the Council gives in this regard.

Mr. Kartchner reported that there has been a change in the revenue expectation because the Certified Tax Rate causes this to come in at a lower amount than originally estimated. Staff would be reevaluating the budget frequently this year to reveal any recovery of funds. To bring in a balanced budget this year and to keep costs down, there were to be no Cost of Living Adjustment (“COLA”) or merit increases for personnel. Staff would like to return mid-year to address potential revenues. The Council expressed their desire to recognize and show appreciation to City staff and to do what is necessary to bring back those increases.

Mr. Kartchner identified areas in the budget that have increased service levels. The Fire Department received an increase in the overall budget including additional equipment. The organization of funds since the last iteration of the budget with the Fire and Police Departments were reviewed. Mr. Kartchner reported that there are funds that show a deficit balance in projections, but ultimately it will not be a deficit.

Chief Accountant/Human Resources Director, Stephanie Thayer, presented the changes made since the last iteration of the budget as well as the last-minute revisions as a result of the Certified Tax Rate change. It was noted that the budget needs to be adopted before June 22, 2020. Ms. Thayer reviewed the expenditures for the Fire Department and items the department will not receive at this time. This, along with COLA and merit increases, will be the priority as revenues increase.

In response to a question raised, Mr. Kartchner reported that merit and COLA increases are estimated to be 4.2% overall based on a 1% merit and 3.2% COLA increases. The calculation was estimated to be \$40,000 per percentage point of change.

Council Member Gaston reported that he would like to withdraw his original request for speed-reducing signs, and instead request 1 or 2 signs with police lights. Speeding traffic on Freedom Point Way is an issue and the police car moving the sign around to various locations will be effective. The budget for the signs was discussed and it was reported that the residents are requesting speed-reducing signs. Mayor Timothy reported that residents throughout the City have requested the signs and stated that a policy should be adopted to measure which area receives one.

In response to a comment, Dave Kallas stated that the Council can decrease the amount of money budgeted for this item and determine a solution later. Wendy Aston approved of the budget amount discussed, however, there are other options to consider rather than the signs. Mr. Kartchner requested that one type of sign be determined to save on maintenance costs. The Council approved of this budget item being reduced from \$17,000 to \$10,000.

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Mr. Kartchner reviewed the history of certain personnel allocating their salaries to certain funds. Ms. Thayer reported on the Engineering Department and the purpose of allocated wages. Transfers made to various sub-funds that are extensions of the General Budget were reviewed.

Council Member Hales reported that the Rodeo Arena needs major improvements and asked if this will be budgeted for. Mr. Reid responded that a recent discussion with a developer included a possible arena coming to the City. Until a determination is made, the budget for the Rodeo has been removed.

Ms. Thayer reported that a storage tank will be constructed at the end of 15000 South that services Zone 1 and to provide additional storage in Zone 2. The City is in the process of negotiating with Camp Williams regarding the purchase of land on their property. In response to a question, Mr. Kartchner stated that 15% of the cost is related to new growth.

Council Member Kallas asked how the Water Fund balance is used. Mr. Kartchner explained that the City has several deficiencies that need to be paid for and staff will be drafting a more detailed analysis of the rates to ensure that they are appropriate.

City Planner/Economic Development Director, Grant Crowell, reported that the General Plan will cost an estimated \$25,000.

Council Member Hales asked if maintaining the court system in Bluffdale is desirable and if it generates revenue. Mr. Kartchner explained that the City spends more than is brought in. Mr. Reid stated that the Council has previously determined to retain the court system. Mr. Sheeran will research what is most cost-effective, contracting an attorney or hiring one for the City.

Dave Kallas referred to the Public Works budget and asked if there will be further discussion on this item. Mr. Kartchner reported that the Council has directed staff to purchase the land and when constructing the building, multiple budgets will be discussed by the Council. Council Member Kallas expressed concern with future bonding capacity. Mr. Kartchner reported that the City has significant bonding capacity and is projecting \$8,000,000 to fund the purchase.

Dave Kallas recognized the Finance Department and expressed appreciation for their work on the budget. He expressed his support for the Final Budget.

In response to a question raised, Mr. Kartchner reported that the bike lanes on 14600 South will be completed depending on the time and year.

Jeff Gaston requested \$500 be added to the budget for the Fire Department and for employees who work the Thanksgiving and Christmas holidays. He asked if the Fire Department will invite the police and employees who are plowing to those meals as well. The other Council Members approved this expenditure request.

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In response to a question, Mr. Kartchner explained that the City qualifies to receive money from the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act and will apply. Mr. Reid reported that Fire Battalion Chief, Warren James and Emergency Preparedness Manager, Natalie Hall are tasked with tracking expenses and only apply for what the City qualifies for. The specific budget item was discussed.

Mayor Timothy opened the public hearing. There were no public comments. The public hearing was closed.

Dave Kallas recognized the importance of funding Public Safety recognizing that this is a difficult year to do so.

Dave Kallas moved to approve Resolution Number 2020-41, adopting a Final Budget for the 2020-2021 Fiscal Year as presented with the following adjustments:

- 1. Reduce the \$17,000 allocation for street signs to \$10,000.**
- 2. Add an additional \$25,000 in Capital Projects for the General Plan Update.**
- 3. Add \$500 to the Fire Department Miscellaneous Fund for holiday mail. The offset would come from the use of Fund Balance.**

Mark Hales seconded the motion. Vote on motion: Wendy Aston-Aye, Dave Kallas-Aye, Jeff Gaston-Aye, Mark Hales-Aye, Traci Crockett-Aye. The motion passed unanimously.

LOCAL BUILDING AUTHORITY OF THE CITY OF BLUFFDALE BOARD MEETING

1. Roll Call.

Mayor Timothy called the LBA Meeting to order at 8:35 p.m.

All Members of the LBA Board were present.

2. PUBLIC HEARING - Consideration and Vote on Resolution Number 2020-03, Adopting a Tentative Operating or Final Budget for the 2020-2021 Fiscal Year Budget, Staff Presenters, Bruce Kartchner and Stephanie Thayer. (LBA Public Hearing Held in Conjunction with the City Budget Hearing).

The public hearing was held previously as part of the regular meeting.

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Dave Kallas moved to approve Resolution Number 2020-03, adopting a Final Budget for the 2020-2021 Fiscal Year as discussed. Traci Crockett seconded the motion. Vote on motion: Wendy Aston-Aye, Dave Kallas-Aye, Jeff Gaston-Aye, Mark Hales-Aye, Traci Crockett-Aye. The motion passed unanimously.

3. Adjournment.

The LBA Meeting adjourned at 8:36 p.m.

BLUFFDALE CITY REDEVELOPMENT AGENCY BOARD MEETING

RDA Chair, Dave Kallas, assumed the Chair and called the meeting to order at 8:36 p.m.

1. Roll Call.

All Members of the RDA Board were present.

2. PUBLIC HEARING - Consideration and Vote on Resolution Number 2020-05, Adopting a Tentative Operating or Final Budget for the 2020-2021 Fiscal Year Budget, Staff Presenters, Bruce Kartchner and Stephanie Thayer. (RDA Public Hearing Held in Conjunction with the City Budget Hearing).

The public hearing was held previously as part of the regular meeting.

Mark Hales moved to approve Resolution Number 2020-05, adopting the Final Budget for the 2020-2021 Fiscal Year Budget as discussed by the Council. Traci Crockett seconded the motion. Vote on motion: Wendy Aston-Aye, Dave Kallas-Aye, Jeff Gaston-Aye, Mark Hales-Aye, Traci Crockett-Aye, Mayor Derk Timothy-Aye. The motion passed unanimously.

3. Adjournment.

The RDA Meeting adjourned at 8:37 p.m.

CONTINUATION OF BUSINESS MEETING

8. Mayor's Report.

Mayor Timothy reported on the following:

- It has been a difficult time dealing with COVID-19 and the ability to recognize high school graduates and graduation ceremonies. Emergency Preparedness Manager, Natalie Hall

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worked with other cities to provide high school seniors with a charm to be hung from their tassels in recognition of their graduation and to express support on behalf of the City. The tassels were distributed at the Riverton High School Parade.

- Porter Rockwell Boulevard Segment 4 was paved and the sidewalk was being poured. Segment 5 on the opposite side of the river is complete with a bridge needed to complete the connection. The contract will be awarded later in the month.
- The Mayor displayed a photo of a plastic partition that was engineered as part of a design-build project administered by Mr. Kartchner. It was intended to be temporary yet effective and not overly obtrusive. Partitions were added since social distancing will likely be long term. He thanked staff for their efforts to help City staff and residents cope with COVID-19.
- Participation in the Community Garden in Independence had doubled with additional grow boxes. The garden is well maintained with the grow boxes are weeded and watered and the plants growing well. He was pleased that it has been so successful. There is a gazebo in the middle that Carl Harris and his wife contributed in remembrance of his brother-in-law who provided funds in his trust to benefit communities. Mr. Harris donated the labor with the gazebo funded through the trust.
- Mayor Timothy suggested the desire to provide cameras in all police vehicles. He reported that the Saratoga Springs Police Department has about 45 cameras, which is enough for every officer plus a few additional. The cameras are nearly two years old, which is the end of the warranty period. Saratoga Springs plans to extend that warranty by one year but have no plans after the end of the third year. Of the 45 cameras purchased, five have needed to be completely replaced and a few have had warranty repairs. Overall, they have been fairly reliable. Mayor Timothy stated that when a body camera is activated, the car camera is activated as well and reverts back 30 seconds. He suggested that body cameras be included in the budget as part of the increase in revenue so that each control vehicle has a camera.

9. City Manager Report and Discussion.

Mr. Reid reported on the following:

- In the past, City Council Meetings have not been video recorded, however, currently they are streaming the video. He asked if the Council was committed to doing that on an ongoing basis. The consensus of the Council was to continue to stream meetings. Dave Kallas preferred to post the audio online. Meeting audio and video have been retained internally since the new building was completed. Mr. Kartchner indicated that the storage of the video on the City's website after a certain point becomes expensive, so he did not suggest they post the meetings permanently. Older meetings are available from staff and are retained forever.

**BLUFFDALE CITY COUNCIL
LOCAL BUILDING AUTHORITY OF THE CITY OF BLUFFDALE BOARD
REDEVELOPMENT AGENCY BOARD
COMBINED MEETING MINUTES
Wednesday, June 10, 2020**

- The Public Works property was to be closed on the following Friday and the adjacent property will follow by August. As they design the new building, they have the opportunity to continue to work with their current architect. The new building will be a design-build.
- The following day all frontline staff were to be back in the office rather than working from home. Specific situations, however, would continue to be dealt with on a case-by-case basis.
- Garbage pickup will switch this week.
- Old West activities were underway a postcard finalized. Mayor Timothy had received positive feedback.
- A call was received from a representative of the Church of Jesus Christ of Latter-day Saints who indicated that with missionaries coming home from overseas, there are more missionaries in the area. As a result, they can provide up to 250 volunteers for any projects. Mr. Reid challenged staff to come up with a project to utilize them.
- June 30 is the Primary Election. Bluffdale will not have a voting center and there will be no in-person voting.
- Mr. Kartchner reported that over the last few years their general liability insurance premiums, specifically Workman's Compensation, have been relatively low and in some cases has decreased. He commended the Public Works Department who has the biggest impact on the City's rating. He appreciated their work to train and for staying safe.
- Work was ongoing on 14600 South with Rocky Mountain Power needing to move some power lines. Feedback from the Council on the name was appreciated.
- Traci Crockett and Mayor Timothy were thanked for attending the recent gazebo Ribbon Cutting. Mr. Reid commented that the gazebo is very well built.
- An article appeared recently in the newsletter about two police officers. There had been also been discussion of ways to show support for police officers in the community.
- It was reported that 11.8% of those tested for COVID-19 tested positive from all of the testing sites. Early projections were expected to be closer to 5%.

10. Closed Meeting Pursuant to Utah Code §52-4-205(1) to Discuss the Character, Professional Competence, or Health of an Individual, Collective Bargaining, Pending or Imminent Litigation, Strategies to Discuss Real Property Acquisition, Including any Form of a Water Right or Water Share, Security Issues, or any Alleged Criminal Misconduct.

Mark Hales moved to go into Closed Meeting to discuss property acquisition. Wendy Aston seconded the motion. Vote on motion: Dave Kallas-Aye, Wendy Aston-Aye, Jeff Gaston-Aye, Mark Hales-Aye, Traci Crockett-Aye. The motion passed unanimously.

The City Council was in Closed Meeting from 9:08 p.m. to 9:17 p.m.

**BLUFFDALE CITY COUNCIL
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Traci Crockett moved to go into Closed Meeting to discuss property acquisition. Jeff Gaston seconded the motion. Vote on motion: Dave Kallas-Aye, Wendy Aston-Aye, Jeff Gaston-Aye, Mark Hales-Aye, Traci Crockett-Aye. The motion passed unanimously.

The City Council was in Closed Session from 9:18 p.m. to 9:24 p.m.

11. Adjournment.

The City Council Meeting adjourned at approximately 9:25 p.m.



Wendy L. Deppe, CMC
City Recorder

Approved: July 22, 2020

**BLUFFDALE CITY COUNCIL
CLOSED MEETING MINUTES
Wednesday, June 10, 2020**

Present: Mayor Derk Timothy
Wendy Aston
Traci Crockett
Jeff Gaston
Mark Hales
Dave Kallas

Staff: Mark Reid, City Manager
Todd Sheeran, City Attorney
Bruce Kartchner, Administrative Services Director
Grant Crowell, City Planner/Economic Development Director
Michael Fazio, City Engineer
Natalie Hall, Emergency Preparedness Manager
Warren James, Fire Battalion Chief
Gina Miller, Deputy City Recorder

At approximately 9:08 p.m. Mayor Derk Timothy called the meeting to order.

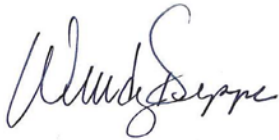
Motion: Mark Hales moved to go into Closed Meeting to discuss property acquisition.

Second: Wendy Aston seconded the motion.

Vote on Motion: Dave Kallas-Aye, Wendy Aston-Aye, Jeff Gaston-Aye, Mark Hales-Aye, Traci Crockett-Aye. The motion passed unanimously.

The Council discussed property acquisition issues.

The City Council resumed the open portion of the electronic meeting at 9:17 p.m.



Wendy L. Deppe, CMC
City Recorder

Approved: July 22, 2020

**BLUFFDALE CITY COUNCIL
CLOSED MEETING MINUTES
Wednesday, June 10, 2020**

Present: Mayor Derk Timothy
Wendy Aston
Traci Crockett
Jeff Gaston
Mark Hales
Dave Kallas

Staff: Mark Reid, City Manager
Todd Sheeran, City Attorney
Bruce Kartchner, Administrative Services Director
Grant Crowell, City Planner/Economic Development Director
Michael Fazio, City Engineer
Natalie Hall, Emergency Preparedness Manager
Warren James, Fire Battalion Chief
Gina Miller, Deputy City Recorder

At approximately 9:18 p.m. Mayor Derk Timothy called the meeting to order.

Motion: Traci Crockett moved to go into Closed Meeting to discuss property acquisition.

Second: Jeff Gaston seconded the motion.

Vote on Motion: Dave Kallas-Aye, Wendy Aston-Aye, Jeff Gaston-Aye, Mark Hales-Aye, Traci Crockett-Aye. The motion passed unanimously.

The Council discussed property acquisition issues.

The City Council resumed the open portion of the electronic meeting at 9:24 p.m.



Wendy L. Deppe, CMC
City Recorder

Approved: July 22, 2020