



## PLAN SUBMISSION REQUIREMENTS – SWIMMING POOLS

THE FOLLOWING ITEMS MUST BE SUBMITTED FOR A COMPLETE PLAN CHECK:

1. Pay \$100.00 deposit fee. The balance of the permit will be paid at the time the permit is issued.
2. Complete permit application form completely. Be sure to include:
  - A) Owner.
  - B) Project address.
  - C) General Contractor's name, address, license number and phone number.
  - D) Sub-contractor's names, addresses, license numbers and phone numbers.
3. Submit 2 copies of the site plan showing the location of the swimming pool on the property. The site plan must:
  - A) Be drawn to scale.
  - B) Show locations of any existing buildings.
  - C) Dimension distances from pool to property lines and adjacent structures.
  - D) Show locations of any easements.
  - E) Show location and height of the fence enclosure which must be at least 6' in height.
4. Submit 2 copies of plans. Plans should be drawn to scale and include:
  - A) A wet-stamp and signature by the engineer or provide a current ICC ER report on the pool
  - B) A self-closing gage.
  - C) Details of reinforcing steel.
  - D) All new and existing windows within 5' of the pool water's edge within 60" of walking surface shall be safety glass.
  - E) A GFCI receptacle not further than 20' and not less than 10' from the inside pool wall. (Any existing receptacles in this area must also be GFCI protected)
  - F) Information on equipment used to heat the pool.