



**Renovation & Remodeling of  
Existing Owner/Occupied  
Residential Buildings  
Built prior to 1970**

*(Please complete and submit with Building Permit Application)*

**PROPERTY ADDRESS:** \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_

**Is this a single-family owner/occupied structure?** \_\_\_\_\_

**Is this a basement/attic/finish/ remodel?** \_\_\_\_\_

**Provide the following information:**

**Stairways: (existing)**

1. **Headroom height?** \_\_\_\_\_ (6'8" minimum)
2. **Rise of stair?** \_\_\_\_\_ (8" maximum)
3. **Run of stair?** \_\_\_\_\_ (9" minimum)
4. **Width of stairway?** \_\_\_\_\_ (30" minimum)

**Ceiling Height: (existing)**

1. **Habitable room ceiling height** \_\_\_\_\_ (7'0" minimum)
2. **Bathrooms/Toilet rooms ceiling height?** \_\_\_\_\_ (6'8" minimum)

**Emergency Egress: (existing)**

1. **Hallways/Corridors width?** \_\_\_\_\_ (36" minimum)  
**Height?** \_\_\_\_\_ (6'-4" minimum)

2. **Sleeping room window size for egress:**

	<b>Bedroom 1</b>	<b>Bedroom 2</b>	<b>Bedroom 3</b>	
<b>Width/height</b>	_____	_____	_____	(20"x24" minimum)
<b>Net openable area</b>	_____	_____	_____	(5.7 sq. ft. minimum)
<b>Window sill height</b>	_____	_____	_____	(44" maximum)
<b>Type of window</b>	_____	_____	_____	(slider, casement etc)

**Natural Light & Ventilation: (existing) i.e. bedroom, kitchen, living room, etc -4% of floor area for ventilation.**

**Habitable rooms:**

**Size=70 sq ft minimum**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**(In lieu of natural light, artificial light may be provided at 1.5 watts incandescent or .8 watts fluorescent per square foot of room area. In lieu of natural ventilation, a mechanical ventilation system may be installed that supplies .35 air exchanges per hour. Hardwired smoke detectors to be provided through out each floor directly inside & outside bedrooms. C.O. detectors each floor.)**