

BLUFFDALE CITY

GOVERNMENT RECORDS REQUEST

In accordance with the Government Records Access and Management Act, as set forth in Utah Code Ann. §§ 63-2-101, et seq., a person making a request for a government record shall furnish the governmental entity with a written request containing required information and a description of the records requested that identifies the record with reasonable specificity. In accordance with Act, the following Government Records Request Form should be completely filled out and returned to the City Offices for processing. The City may charge a reasonable fee to cover the City's actual cost of duplicating a record, as well as additional fees required to cover actual costs incurred by the City for record requests that require the City to compile a record in a form other than that normally maintained by the City.

Requestor's Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Daytime Telephone: _____

In accordance with the Governmental Records Access Management Act, I am seeking the following record(s) specifically described:

which I believe are collected, filed and/or used by the Bluffdale City, 14175 South Redwood Road, Bluffdale, Utah 84065.

_____ I would like to view/inspect the record

_____ I would like to receive copies of the requested record(s). I agree to pay a reasonable fee to cover the City's actual cost of duplicating the records and/or compiling the records in a form other than that maintained by the City.

Requestor's Signature Date